

**Jordan Evangelical Lutheran Church  
Church Council Meeting Minutes  
January 11, 2024**



**Call to Order:** Jeff Steiner 7:04pm

Present - G. Wagner, K. Gross, A. Russell, J. Steiner, B. Hendricks, K. Leonard, Pastor Siegfried, D. Clark, D. Heckman, J. Boscia, I. Martz

Absent - K. Boardman, J. Weremedic

**Devotions:** Pr. Dody

**Christ is Present:** Sharing

**Election of Council Officers**

President	Doug Clark (MSP Hendricks, Steiner)
Vice-President	Jeff Steiner (MSP Hendricks, Martz)
Secretary	Karen Boardman (volunteered)

**Approve Minutes/Agenda:** Approval of 12.14.23 minutes (MSP Steiner, Martz) and 1.11.24 agenda (MSP Hendricks, Leonard)

**Correspondence:** N/A

**Staff Reports:**

- A. Pastor's Report - HCA
  - a. Attendance was really good for both of the Christmas Eve services.
  - b. No one attended the Blue Christmas service - will need to re-evaluate for next year - input appreciated.
- B. Director of Faith Formation - HCA

**Committee Highlights/Reports:** \*\*please submit written reports as able\*\*

- A. Treasurer - HCA
  - a. Dec income was 56,000 which was a big help but still ended up with 30,000 deficit..... \$20,000 less in giving from years past.
- B. Worship & Music
  - a. n/a
- C. Technology
  - a. n/a
- D. Property - HCA
  - a. Need to put together numbers for the capital campaign.
    - i. Family Center AC
    - ii. Sanctuary ventilation center

- iii. Elevator
- iv. Water issue – hookup to municipal or review well options
- v. Need to get numbers and determine an end date of when to get this information together by

E. Outreach / Mission

- a. n/a

F. Family Center – HCA

- a. The lacrosse team has been asked to double check the tidiness of the family center and to vacuum before they leave.

G. Christian Education

- a. n/a

H. Finance – HCA

- a. Karl will be president for one more year and then he will step back.
- b. It is frustrating trying to figure out who does what spending in different committees.
- c. EOY reports to be printed and made available at the end of year. Any other time that anyone requests one, they will be generated. We will not be automatically generating quarterly reports moving forward.

**Old Business:**

A. Staff Reviews/request:

- a. Three have been done (with Karen), three more to do (with Doug)
- b. Request came from a staff person for extra vacation in lieu of no raise. MSP Hendricks, Martz – to give an extra week off in lieu of no raise, understanding it is just for one year.

B. Snow removal/electronic vote – MSP Steiner, Martz - it was approved to change snow removal company.

C. Ring doorbell – battery drainage issue – Doug thinks it may be because of all of the movement that happens on a Sunday. Will observe this and trend and look into buying extra batteries.

D. Review Christmas Eve attendance – covered in Pastor’s report – increase in numbers this year and more at earlier service. Try it again this coming year – should be a good indicator with Christmas Eve/Christmas following during the week.

E. Rent increase notification effective March 1, 2024 (60 days’ notice) – Sexton’s house renters need to be notified with a letter.

F. Property Concerns:

- a. Maintenance agreement – for heating system – have not had one for years – have one now which was paid for by a parishioner – what does it include if something breaks – how will it be paid for moving forward? Need to look at what the service contract covers.
- b. Oil tank – age? – Glenn wants to know if our tank is fiberglass or steel - if it’s steel, and if it rusts it will bankrupt the church with how expensive it would be to pay for the cleanup. Doug will ask Property to look into this.

**New Business:**

A. Feb. 4<sup>th</sup> Congregational Meeting Agenda points

- a. Reports – need to be collected from committees to make the annual report.

- b. Will compile a list of property maintenance and repair concerns to present to congregation as the need for a future capital campaign.
  - c. ventilation update
  - d. Synod Assembly Delegates - Saturday June 8<sup>th</sup> - need one male and one female - this year's Assembly is only one day.
- B. Advertising (newspaper) - MSP Martz, Heckman to stop advertising in the newspaper. Doug will check with Monica to cancel these ads.
  - C. Devotion Assignments - all picked a month - Doug will put together the schedule and send out.
  - D. Committee Assignments for 2024
    - J. Boscia - Worship & Music
    - J. Steiner - Finance
    - K. Gross - Technology and will present Family Center reports compiled by S. Gross
    - J. Weremedic - Property
    - K. Leonard - Outreach
    - I. Martz - CEC
  - E. Disbursement of 2024 offering envelopes - all divided between council members for delivery.
  - F. Leadership Retreat - Pastor would like to do training with church leadership / others interested to give us a boost - has the name of a speaker who leads this. The council is in favor of this. Pastor will reach out to her to come to next month's council meeting.
  - G. 3-year inactive list - MSP Gross, Steiner - approving that the letters to go out confirming removal from the roles
  - H. Constitution - in need of being updated - has not been done since 2016.
  - I. preschool person - was not able to be here tonight because of state licensing delays.
  - J. Lenten Dinners - consider keeping dinners in the Memory Room because of ease of set-up - Ingrid will work on a floor plan to use the space better
  - K. Lenten studies - considering doing the Lenten study before the service - pastor open to any ideas
  - L. "New member committee" will be added to the list of Jordan's committees
  - M. Council installation snow date is this coming Sunday, 1/14.

MSP Hendricks, Leonard to adjourn the meeting 9:07pm

Note: B. Hendricks, D. Heckman, and K. Gross will not be at the February meeting.

**Adjournment:** Lord's Prayer & Prayer List

**Next meeting:** Feb. 8, at 7:00 p.m. **Devotions** - Ingrid Martz

**Respectfully submitted,**  
Ingrid L. Martz